



**Teens P.A.C.T.**  
**Positive Actions and Choices for Teens**



**Brooklyn Teens P.A.C.T.**  
260 Broadway, 3<sup>rd</sup> Floor  
Brooklyn, New York 11211  
718-387-7341

**Harlem Teens P.A.C.T.**  
81 West 115<sup>th</sup> Street  
New York, New York 10026  
212-426-0088

Dear Peer Educator Candidate,

***Application Deadline: April 30, 2010***

Thank you for your interest in becoming a Teens P.A.C.T. (*Positive Actions and Choices for Teens*) Peer Educator! Every year Teens P.A.C.T. selects a group of teens that are dedicated, creative, outgoing, have a lot of energy, are natural leaders, and have a strong desire to positively impact their peers and community. By submitting your application, you have identified yourself as possessing such qualities, and have taken the first step in becoming a peer educator. Before you rush to complete your application, please read this letter carefully because there are a few things you must consider to be sure that being a Teens P.A.C.T. Peer Educator is right for you.

What is Teens P.A.C.T.?

Teens P.A.C.T. is a program of Community Healthcare Network. Community Healthcare Network is a network of nine clinics that meet the healthcare needs of patients in some of New York City's most underserved communities. Teens P.A.C.T. is designed to promote sexual health among young people regardless of whether or not they are sexually active. Our goals are to prevent pregnancy, sexually transmitted infections and HIV among NYC youth. We provide confidential reproductive healthcare (birth control, STD and HIV counseling services, GYN exams, etc.) at no cost. We also provide workshops and education on a range of topics (Safer Sex, Reproductive Health, Peer Pressure, etc.) to teens in schools and throughout the community. Finally, we sponsor opportunities for young people to foster new relationships and build skills through participation in free youth development and recreational activities.

**The Peer Education Program:**

The Peer Education Program is very similar to a paid internship. In addition to receiving a salary, the program is designed to help you develop solid work experience and important interpersonal skills. This is not only a job; it is a learning experience! As mentioned earlier, we are looking for teens that are dedicated, creative, outgoing, have a lot of energy, are natural leaders, and have a strong desire to positively impact their peers and community. Teens P.A.C.T. offers a competitive hourly salary for the following hours:

Summer: 24 hours per week during July and August  
School year: A maximum of 12 hours per week.

Teens P.A.C.T. Peer Educators benefit from their employment in a number of ways: participation in trips and excursions, attendance at an annual weekend retreat, assistance with college applications, attendance at conferences, participation in community service projects, you may be eligible to receive school credit for community service or work study, and more. Many of these activities will also be available to your friends and other teens that join our program.

## Employment Eligibility:

Peer Educator candidates must be between the ages of 14 and 21 years old in order to be eligible for the position. Both males and females are encouraged to apply. Peer Educator candidates under the age of 18 must have **parental permission** and must be able to obtain working papers by June 15, 2010. Any candidate that will have summer school classes for the summer of 2010 is NOT eligible for the position because they will not be able to fully participate in our training schedule.

## The application process and requirements:

1. \* All applications must be received in either the Brooklyn or Harlem Teens P.A.C.T. offices no later than April 30, 2010.
2. \* Anyone submitting an application for employment **MUST** attend our annual conference, More Than Just Sex. Why? The conference is a great way to get a sense of what will be expected of you if you are hired as a peer educator. It's also an opportunity to meet our current peers and ask questions about the position. Finally, it's a great way to learn about your sexual health-information you need to be an effective peer educator. Anyone unable to attend the conference must call the Teens P.A.C.T. office *prior* to the conference to inform staff that they are unable to attend. Details are attached as follows (further information will be mailed to you upon receipt of your application):

**Conference:** More Than Just Sex

**Where:** St. Francis College  
180 Remsen Street  
Brooklyn, NY 11201

**When:** May 8, 2010 \* No applications will be accepted at the conference.

3. Upon submission, applications will be reviewed and screened by the Teens P.A.C.T. staff. A select number of candidates will be contacted to take part in an interview during the week of May 17, 2010.
4. After the interviews are completed, candidates of interest will be invited back to take part in group activities over the course of 3-4 days at the end of May/beginning of June.
5. Candidates will be notified of their selection no later than the second week of June.
6. \* Selected employees will submit all required paperwork by June 18, 2010 and complete an employee physical on or before July 2, 2010.

### \* MANDATORY

## Summer responsibilities:

All Peer Educators will undergo paid training on a variety of issues related to the position. These trainings will prepare you for carrying out your responsibilities during the school year. All trainings are **mandatory** and will require a minimum commitment of 4 days a week (Monday through Thursday), 6 hours a day for the months of July and August, 2010. **If you will not be available to work during these weeks, you are not eligible for this position.** Sorry, no exceptions!

The responsibilities of the Peer Educators vary depending on the time of the year:

**Job responsibilities during the school year:**

- Facilitate workshops and presentations on teen related and sexual health issues
- Plan and conduct outreach to teens to promote reproductive health services
- Write articles for a quarterly newsletter
- Represent the agency at health fairs and conferences
- Plan and implement an annual youth conference
- Additional duties as assigned

Your commitment: In addition to summer training, you will need to be available to work 3-4 days during the week (approximately 10-12 hours) and occasionally on a weekend during the school year. All hours worked during the school year are paid, but are not allowed to exceed 12 hours a week except on rare occasions. If you need more hours than this, please reconsider submitting your application.

The salary for Peer educators is \$8.00 per hour regardless of the time of year. You will be paid for all hours worked, including during summer training. You must be willing to commit yourself to the program from the beginning of July 2009 through the end of May 2010.

**Incomplete or late applications will not be accepted.**

**Please submit all applications by April 30, 2010 to:**

**Brooklyn**  
260 Broadway, 3rd Floor  
718-387-7341  
By train: J, M, or Z to Marcy Ave  
By bus: B44, B46 or Q54

**Harlem**  
81 West 115th Street  
212-360-5952  
By train: 2 or 3 to 116th St.  
By bus: M102, M116, M7

**You may also submit your application electronically to [teenspact@chnnyc.org](mailto:teenspact@chnnyc.org). If you have any questions concerning the application or the available position, please feel free to call Brooklyn Teens P.A.C.T. @ 718-387-7341 or Harlem Teens P.A.C.T. at 212-360-5952.**

**Thanks and good luck!**



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**Community Healthcare Network**  
**Teens P.A.C.T Peer Educator Application**

**Please complete the following application thoroughly and honestly. Please print clearly and use a pen. If you have any questions, please ask the Teens P.A.C.T. staff. Be sure to answer ALL questions. Thank you.**

**PERSONAL INFORMATION:**

Full Name: \_\_\_\_\_ Social Security Number: \_\_\_\_-\_\_\_\_-\_\_\_\_\_

Mailing Address:

Street: \_\_\_\_\_ Apt: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_ GPA: \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_

How did you hear about Teens P.A.C.T.?

Friend \_\_\_\_\_ School \_\_\_\_\_ Agency (please name) \_\_\_\_\_

Other \_\_\_\_\_

Do you know anyone who has ever been a Teens P.A.C.T. Peer Educator? If yes, please name that person.

Are you available Monday through Thursday from 9-5 during July AND August 2010?

July: \_\_\_ Yes \_\_\_ No

August: \_\_\_ Yes \_\_\_ No

Are you available to work after school from September 2010 to May 2011 from 3-6:

Monday: \_\_\_ Yes \_\_\_ No

Wednesday: \_\_\_ Yes \_\_\_ No

Tuesday: \_\_\_ Yes \_\_\_ No

Thursday: \_\_\_ Yes \_\_\_ No

**Limiting yourself to the space provide, please list in the order of most to least importance to you, any activities or interests to which you have given your time OUTSIDE of your school setting.**

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ACTIVITY OR INTEREST	LENGTH OF YOUR COMMITMENT	LEADERSHIP POSITION, IF ANY
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**Limiting yourself to the space provided, briefly describe which activity/interest represents your highest level of commitment and why.**

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**Limiting yourself to the space provided, answer the following questions:**

*What are some of your expectations of what your role might be as a peer educator?*

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*What makes you uniquely suited for the position?*

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*If hired, what do you hope to gain from the experience?*

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*Is there any other information that you would like us to know about you that has not been covered on this application? \_\_\_\_\_Yes \_\_\_\_\_No If yes, please write it here:*

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